

## TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

| <b>TERMS OF REFERENCE- Development of a Gambia-Specific Out-Of-School CSE Manual and Training of Young People on Sexual and Reproductive Health and Rights</b> |   |
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| Hiring Office:   | UNFPA The Gambia  |
| Purpose of consultancy:  | <p>UNFPA The Gambia is seeking to recruit National and International individual consultant (s) to develop a Gambia-specific out of school Comprehensive Sexuality Education training manual. The manual will cover materials for adolescents and youth aged 15-24 years. Manual will be a general manual for young people. However, it will have specific modules for persons living with disability, young people living with HIV and young people who are sex workers.</p> <p>A core group of young people will be given comprehensive training on sexual and reproductive health including adolescent health for them to serve as a pool of facilitators and resource persons</p>  |
| Scope of work:<br><br><i>(Description of services, activities, or outputs)</i>   | <p>The consultant will:</p> <ol style="list-style-type: none"> <li>1. Harmonise training on comprehensive sexuality education for young people outside the school setting through the development of a training manual that is aligned to the ITGSE and the Revised Guidance on Out of School Sexuality Education.</li> <li>2. Develop tools to provide youth-friendly health and sexuality information to young people in mainly non-formal and out of school settings.</li> <li>3. Build capacity of a core group of young people including those living with disability, on sexual and reproductive health to further serve as facilitators and resource persons</li> </ol> <p>Main tasks to be performed:</p> <ol style="list-style-type: none"> <li>4. Conduct desk review of existing manuals, to adapt and align to the Gambian context taking into consideration the characteristics of high-quality CSE which are:               <ul style="list-style-type: none"> <li>• scientifically accurate</li> <li>• incremental</li> <li>• age-appropriate and developmentally appropriate</li> <li>• curriculum-based</li> <li>• comprehensive</li> <li>• based on a human-rights approach</li> <li>• based on gender equality</li> <li>• culturally relevant and contextually appropriate</li> <li>• transformative</li> <li>• able to develop life skills needed to support healthy choices.</li> </ul> </li> <li>5. Conduct both online and face to face consultation with key populations at higher risks reflect their needs in the manual</li> <li>6. Conduct both online and face to face consultations with relevant UNFPA team members to agree on manual outline and proposed content</li> <li>7. Lead, facilitate and train a core group of potential youth facilitators in a 10-day intensive capacity building and knowledge transfer on adolescents and youth sexual and reproductive health.</li> <li>8. Organise consultative and interactive process to develop a manual that is not only relevant but also specific to the needs of Gambians.</li> <li>9. Pre-test and validated the manual for official printing and usage.</li> </ol> <p>The following outcomes are expected:</p> <ol style="list-style-type: none"> <li>1. An Inception report capturing the CSE manual outline, expanded activities and deliverables of this assignment.</li> <li>2. Course curriculum and content, which include learning activities, assessments and relevant resource materials; and an indication of required teaching aids such as videos.</li> <li>3. Comprehensive training programme including methodology and training requirements</li> <li>4. A final manual and report.</li> </ol> |
| Duration and working schedule:   | The duration for the consultancy will be a period of 45 working days between July 2021 and September, 2021.   |

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| Place where services are to be delivered:   | The consultancy is both online and onsite with possible field visits to makes assessments and gather data and information relevant to the development of the manual and the training of the core group of facilitators. Final work will be delivered to UNFPA Gambia in English as an electronic copy   |
| Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):  | The team of consultants are expected to deliver: <ul style="list-style-type: none"> <li>a) A Concise, user-friendly, Gambia specific manual focusing on the eight key concepts of CSE as outlined in the ITGSE</li> <li>b) Develop a set of session ice breakers and tools to help facilitators in the delivery of their work;</li> <li>c) Train a core group of facilitators for further step down training and use of the manual developed</li> </ul>   |
| Monitoring and progress control, including reporting requirements, periodicity format and deadline:                               | Direct monitoring and progress control will be ensured by UNFPA The Gambia.<br>The consultants will work directly with the Programme Analyst Adolescents and Youth with overall guidance and leadership by the Country Representative. Periodic reports and updates will be shared with critical core team of staff including the head of programmes, peer review by WCARO.   |
| Supervisory arrangements:   | The consultants will be supervised by the Programme Analyst Adolescents and Youth   |
| Expected travel:  | Negotiable during the stipulated time frame and based on the submitted work schedule  |
| Required expertise, qualifications and competencies, including language requirements:   | The following qualifications are required: <ul style="list-style-type: none"> <li>▪ Consultants should have relevant postgraduate qualification in related fields</li> <li>▪ Knowledge and experience in communication, gender and delivery of youth-related programming especially on ASRH</li> <li>▪ Must have a minimum of 10 years' experience in youth related programming, sexual and reproductive health, communication and advocacy, gender and related issues</li> <li>▪ Evidence of conducting similar assignments successfully.</li> <li>▪ Have good writing and interpretation skills</li> <li>▪ Good knowledge of the UN and the work on young people.</li> <li>▪ Solid analytical and presentation skills.</li> <li>▪ Proficiency in written and spoken English.</li> </ul> |
| Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable: | The UNFPA The Gambia will provide the consultants with the necessary space and any required support for the duration of the assignment.   |
| Other relevant information or special conditions, if any:   | <b>COA:</b><br>Project: GMB08201<br>Activity: CSEREVIEW<br>Fund Code: ITA52<br>IA: PU0074   |
| Signature of Requesting Officer in Hiring Office:   |   |
| Date:   |   |