

## TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

<b>TERMS OF REFERENCE- Obstetric Fistula- National Prevalence Study</b>	
Hiring Office:	UNFPA The Gambia
Purpose of consultancy:	<p>The Gambian Government has a strong stand of “no women should suffer or die of obstetric fistula” and has been discharging various efforts. However, up-to-date data are very limited on the magnitude of obstetric fistula although the 2020 situational analysis identified about 35-1025 women affected by obstetric fistula. Access to fistula repair surgery in The Gambia is low and unevenly distributed across the country. Only three facilities out of the many facilities are offering fistula repair services (Edward Francis Small Teaching Hospital, Sharab Medical Centre, and Bafrow Medical Centre), of which two are private, and one is public. Additionally, all 3 facilities are in the urban area, which limits the access of those living in rural areas. This suggests the need to strengthen the public fistula treatment center (EFSTH) with functional theaters, an increased number of trained obstetric specialists and care nurses.</p> <p>The MOH in collaboration with UNFPA and other partners has set a target of eliminating obstetric fistulas by 2030. Thus, the prevalence study will go a long way in identifying the fistula burden.</p> <p>The purpose of this study is to determine the prevalence of obstetric fistula in The Gambia and to examine the health system’s capacity to manage this devastating condition. This includes assessing the existing capacity for its management, gaps in service delivery, and public awareness. Additionally, the study will formulate targeted strategies for effective intervention. The comprehensive approach will encompass an in-depth analysis of health facilities across public, private, and NGO sectors.</p>
Scope of work:  <i>(Description of services, activities, or outputs)</i>	<p>The consultancy is expected to undertake the following tasks and activities:</p> <ul style="list-style-type: none"> <li>● Review of SRH documents such as RMNCAH Policy, Health Policy, strategic Plans and other related documents.</li> <li>● To identify the socio-economic and cultural determinants of Obstetric Fistula in The Gambia</li> <li>● To determine the prevalence and incidence of Obstetric Fistula cases in The Gambia</li> <li>● Visit Health Facilities and hold discussions with service providers and beneficiaries regarding programmes and services.</li> <li>● Map out current SRH programmes related to Obstetric Fistula and identify gaps and make recommendations for future interventions.</li> <li>● Recommend remedial measures to address challenges faced by service providers with regards to Obstetric Fistula.</li> <li>● Draft a report of assessment in English based on the outcome of assessment.</li> <li>● Review and finalize the draft report based on comments and feedback received from various stakeholders, ensuring a comprehensive and accurate representation of findings.</li> </ul>
Duration and working schedule:	The duration for the consultancy will be a period of 20 working days between March 2024 to April 2024.
Place where services are to be delivered:	The consultancy is onsite with possible field visits to make assessments and gather data and information relevant to the assessment report. UNFPA Gambia in English as an electronic copy.
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	The consultant(s) is expected to deliver: <ul style="list-style-type: none"> <li>● Interim Progress Report:</li> </ul>

	<p>A detailed proposal outlining the methodology and sample size of the study, initial findings, timeline, challenges encountered, and progress made in the first week of the consultancy.</p> <ul style="list-style-type: none"> <li>• Draft Prevalence Study Report:</li> </ul> <p>An initial draft of the prevalence study report, including methodology, preliminary findings, and initial recommendations. This provides a foundation for further refinement.</p> <ul style="list-style-type: none"> <li>• Recommendations Memo</li> </ul> <p>A concise memo summarizing key recommendations for addressing Obstetric Fistula in The Gambia, based on the initial findings.</p> <ul style="list-style-type: none"> <li>• Presentation Materials:</li> </ul> <p>PowerPoint presentation slides and accompanying notes for presenting initial findings and progress to stakeholders.</p> <ul style="list-style-type: none"> <li>• A final version of the study report that incorporates feedback and comments received from various stakeholders.</li> </ul>
<p>Monitoring and progress control, including reporting requirements, periodicity format and deadline:</p>	<p>Direct monitoring and progress control will be ensured by UNFPA The Gambia. The consultants will work directly with the Programme Analyst Sexual and Reproductive Health with overall guidance and leadership by the Country Representative. Periodic reports and updates will be shared with a critical core team of staff including the head of programmes, &amp; MOH.</p>
<p>Supervisory arrangements:</p>	<p>The consultants will be supervised by the Programme Analyst Sexual and Reproductive Health</p>
<p>Expected travel:</p>	<p>Consultant (s) is/are expected to travel in-country to conduct consultations.</p>
<p>Required expertise, qualifications and competencies, including language requirements:</p>	<p>The following qualifications are required:</p> <p>The Consultant is responsible for collation of the draft reports, incorporation of the comments on the draft report and finalization and submission of the final report.</p> <p>Qualification</p> <ul style="list-style-type: none"> <li>✓ A Postgraduate degree in Social Sciences, Public Health, and Other related fields</li> <li>✓ Good experience in consultancy work particularly in a similar field</li> <li>✓ Knowledgeable about Sexual and Reproductive Health Issues</li> <li>✓ Fluency in English and evidence of good report writing skills.</li> <li>✓ Solid analytical and presentation skills.</li> </ul>
<p>Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:</p>	<p>UNFPA provide the consultant(s) with the necessary space and any required support for the duration of the assignment.</p>
<p>Other relevant information or special conditions, if any:</p>	<p>All interested applicants should submit the following.</p> <ol style="list-style-type: none"> <li>1. Letter of interest</li> </ol>

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|  | <ol style="list-style-type: none"><li>2. CV with evidence of qualifications and experience</li><li>3. Detailed technical and financial proposal</li></ol> |
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Signature of Requesting Officer in Hiring Office: Alhagie Kolley

Date: 22/12/2023