1. **Organizational Background**

The UNFPA/Government of The Gambia 8th Country Programme focuses on two outcomes which are: 1. Sexual and Reproductive health and 2. Adolescents and Youth. To support the implementation of the programme and quality delivery, the UNFPA Country Office is seeking a **National Coordinator FGM/GBV**.

The National Coordinator FGM/GBV is located in The Gambia Country Office (CO). Under overall guidance and supervision of the Representative and direct supervision of the Assistant Representative, the National Coordinator FGM/GBV will support the strengthening of capacity of the Gender machinery to better coordinate FGM/C and GBV intervention. He/she will support Women’s Bureau and other actors in coordinating all FGM/C and GBV activities including the work of the National Steering Committee on FGM/C and GBV.

2. **Major Activities/Expected Results**

- Provides technical support to the National Steering Committee on FGM/C and GBV
- Immediately facilitate the review, formulation and enactment process of a legislation on FGM/C
- Development of a comprehensive Anti FGM/C Programme
- Identify and develop strategic policy and programme intervention in addressing violence against women and girls.
- Review of the National Action Plan on FGM/C and GBV
- Monitor the implementation of FGM/C and GBV activities countrywide
- Provide monthly report on the implementation of FGM/C and GBV activities
- To enhance sharing of information on results and identify enabling factors for the implementation of the GBV Communication Strategy.
- Development of guidelines for disbursement of funds to support victims of violence and their families
- Review and update the National Plan of Action for the Elimination of FGM/C 2012 - 2016
- Review and update the National plan of action on GBV 2012 - 2016
- Support resource mobilization activities for the implementation of the National Plan of Action on Gender Base Violence as well as the National Action Plan on FGM/C.
- Represents the Country Office in the Gender Working Group and any other relevant structure
- Performs any other duties as assigned by the Representative.

3. **Work Relations**
4. **Job Requirements**

**Education:**
Advanced Degree in Social Sciences, Law, or other related areas is required.

**Knowledge and Experience:**
- 5 years post graduate work experience
- Experience in research, project proposal writing, monitoring, evaluation and report writing.
- Good communication skills
- Good qualitative and quantitative data analysis skills
- Client oriented and strong team work;
- Strong communications and writing skills in English;
- Proficiency in current office software applications.

**Required Competencies:**

**Core Competencies:**

**Values/Guiding Principles:** Integrity/commitment to the organisation and its mandate/cultural sensitivity/valuing diversity

**Developing people:** developing people/coaching and mentoring/performance management/fostering innovation and empowerment

**Personal leadership and effectiveness:** Analytical and strategic thinking/Results orientation/commitment to excellence

**Building Management Relationships:** Working in teams/communicating information and ideas/self-management/emotional intelligence/conflict management/negotiating and resolving disagreement

**Functional Competencies:**


- *Leveraging the resources of partners/ building strategic alliances and partnerships* – Establishes, maintains and utilizes a broad network of contacts to keep abreast of developments and share information. Analyzes selected materials for strengthening strategic alliances with partners and stakeholders.

- *Advocacy/ advancing a policy oriented agenda* – Prepares and communicates relevant information for evidence-based advocacy. Maintains a functioning network of contacts in the media and civil society to support advocacy efforts, and takes opportunities to advocate UNFPA’s mandate.

- *Resource mobilization* – Provides inputs to resource mobilization strategies, analyzing and maintaining information and databases on donors and developing database of project profiles for presentation to donors.

**Languages:**
Fluency in English is required.

5. **Application Process:**

Interested applicants are requested to submit a cover letter, updated CV and a completed P-11 form to the email address below:

**vacancy.gambia@unfpa.org**

The closing date for submission of applications is 6th October 2017. All applications should be clearly marked “Application for the Position of National Coordinator FGM/GBV”.

You may also access this vacancy through the UNFPA link below:

http://gambia.unfpa.org/en/vacancies

OR

https://erecrui t.partnerag encies.org/psc/UNDP P1HRE/EMPLOY EE/HRMS/c/HRS_HRAM.HRS_CE.GBL?Page=HRS _CE_HM PRE&Action=A&TargetFrameName=